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**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Email:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Date of Birth:** \_\_\_\_\_ **Parish:** \_\_\_\_\_

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**For License Renewals**

- I have been previously licensed in the Diocese of West Virginia for this ministry and request a conditional license valid through December 31, 2023.
  - I have been previously licensed in the Diocese of West Virginia for this ministry and have completed all the required Safe Church and Anti-Racism and Dismantling Racism training.
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**For New Licenses**

- I certify that I have completed all the required Safe Church and Anti-Racism and Dismantling Racism training for Lay Licensing for this ministry by the Diocese of West Virginia and such records can be found on file with the Diocese.
- I certify that I have completed all required training for Lay Licensing for this ministry by the Diocese of West Virginia and evidence for such is included with this application.

**Applicant Signature:** \_\_\_\_\_

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**Name of Rector or Clergy in Oversight:** \_\_\_\_\_

I certify the following is true of the above name applicant:

- They are a baptized and confirmed member of the parish listed above.
- They have been educated in the basic theology of the Holy Eucharist and in all practical aspects of the consecration and distribution of the Holy Sacrament as required for Lay Licensing by the Diocese of West Virginia.
- To the best of my knowledge, they live a godly life and their work in this lay ministry will not bring disrepute to the parish or the Church.
- My signature constitutes my endorsement and serves as my letter of support.

**Clergy Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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Please return to:  
PO Box 5400  
Attn: Tracy Hannah  
Charleston, WV 25361  
304.344.3597 + WVDiocese.org