

Information Sheet for Elected Positions

For the 133rd Diocesan Convention of the Episcopal Diocese of West Virginia

Diocesan Council Representative: (Refer to Title II: Canons 8 and 9)

- Serves a four (4) year term
- Represents their respective Deanery at Diocesan Council meetings {four (4) times per year}
- Council shall exercise all the powers of Convention, during such times as the annual meeting is not in session, except for such power as shall be specifically reserved by the Convention to itself by Canon.... {Title II, Canon 7, Section 3(a)}
- Study opportunities for carrying on the mission of the Church
- Advise the Ecclesiastical Authority with regard to the welfare of the Diocese
- Work for the long-term vision of the life and mission of the Diocese
- Oversee the financial life of the Diocese
- Deanery meets at least once per year

Diocesan Trustee: (Refer to Title II: Canon 2, Section 1)

- Serves a five (5) year term; may not serve more than two (2) consecutive terms
- One trustee elected annually at Convention
- May fill vacancy(ies) if a Trustee does not fulfill term.
- Oversees and manages the Permanent Fund, as well as other funds and property given for the use of the Diocese, and other funds or property which have been turned over to them for the benefit of individual congregations
- Shall report annually to Diocesan Convention with regard to the condition of the funds in their charge
- Meets at least four (4) times per year

Sandscrest Board Sandscrest has adopted “Amended and Restated Bylaws”. These bylaws have established a revised structure for the Sandscrest oversight. Previously, there was a Sandscrest Board (appointed), and a Sandscrest Foundation (elected). The amended bylaws calls for the establishment of a Board of Directors (the “Board”). This Board shall be comprised of up to fifteen (15) Directors of the Corporation. At the first Convention of the Episcopal Diocese of West Virginia next held following the adoption of these Amended and Restate Bylaws, there shall be an election by ballot. Five (5) Directors shall be elected for a term of one year, five (5) for two years, and five (5) for three years. At each annual meeting thereafter, a number of Directors equal to that of those whose terms have expired shall be elected for the term of three years. At the expiration of any term of three years, any Director may be re-elected; provided however, no Director may serve more than two (2) consecutive three-year terms without at least one year break in service. The duties and requirements of the Sandscrest Board are:

- Each member of the Board shall be a communicant of the Protestant Episcopal Church in the Diocese of West Virginia.
- Shall attend at least fifty percent (50%) of the meetings of the Board;
- Agree to serve on a committee of the Board;
- Make an annual pledge or contribution to the Sandscrest Corporation;
- Elect officers of the Sandscrest Board;
- Employ of Executive Director and other employees as are deemed necessary for the successful operation of the Corporation;
- Create such committees and delegate such authority to the committee so created as is consistent with the Bylaws;
- Annual meeting to be held in October;
- Meets four (4) times per year

Constitution and Canons Committee (Refer to Constitution, Article 10 *and* Title II: Canon 2, Section 5)

- Serves a three (3) year term
- Consists of three (3) presbyters and three (3) lay persons
- Reviews Diocesan Constitution and Canons , making recommendations for changes and/or modifications
- Reviews recommended modifications or changes made by others
- Meets approximately four (4) times per year

The Standing Committee: (Refer to Constitution, Article 10 *and* Title II: Canon 2, Section 2)

- Serves a four (4) year term
- Consists of four (4) canonically resident presbyters AND four (4) lay persons
- One (1) presbyter and one (1) lay person is elected each year to serve a four (4) year term
- Duties:
 - To be a council of advice for the Bishop
 - In the absence of the Bishop, the Standing Committee shall take charge of the Diocese as prescribed by General Convention (becomes the Ecclesiastical Authority)
 - Same if the Bishop is disabled
 - Concurs in the election of all other Bishops
 - Gives consent when a Bishop resigns or is elected to another jurisdiction
 - Certifies the ordination of presbyters and deacons in the Diocese
 - Approves modifications or revision of judicial sentences
 - Approves encumbrance of real property
 - Serves as the Review Committee with regard to clerical misconduct
 - Presents a report at Convention annually
- Meets at least one time per year

General Convention Deputies and Alternates: (Refer to Canons: Title I: Canon 5, Section 6)

- Need to be elected at Diocesan Convention least one (1) year prior to General Convention
- Consists of four (4) clerical deputies AND four (4) lay deputies
- Also to be elected are four (4) clerical alternate deputies AND four (4) lay alternate deputies
- Lay deputies and clerical deputies shall attend the next General Convention
- Alternate deputies and clerical deputies shall take the place of any like deputy who is not able to attend General Convention. The order in which alternates will be asked to serve shall be according to the number of votes that they receive at the Diocesan Convention.